

Council Meeting
 Place: Town Office Council Chambers
 Date: February 13th, 2024
 Time: 6:30pm

Present	Mayor Fred Laing Deputy Mayor Sheralyn Rumbolt Councillor Victor Major Councillor Jeffrey Reid Councillor Stephen Wheeler Town Clerk Manager Glenda Hynes Town Clerk April Crocker Absent: Councillor Michael Walsh & Councillor George Tucker
Outside Attendee	NIL
Meeting Called to order at 6:30pm	By: Mayor Laing
Outside Attendee	NIL
Adoption of Agenda <u>Motion 2024-028</u> Rumbolt/Wheeler	Addition: Financial Report – MNL Symposium & Regional Meeting New Business – New Fire Department member Be it resolved that the agenda be adopted as presented, with additions. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)
Adoption of Minutes <u>Motion 2024-029</u> Rumbolt/Wheeler	Regular Council meeting January 31st, 2024 No errors or omissions. Be it resolved that the minutes from the Regular Council meeting, January 31st, 2024 be adopted as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)
Business Arising	Tract Consulting project update – Town Clerk Manager gave additional information that was received for the project. Town Staff needs to be trained on the Asset Management program we have. Town Clerk Manger contacted Tract Consulting and they provided three different options; In Person - \$3830 plus hst, Virtual \$600 plus hst or the upgrade of the Asset Management plan & training is \$18,920.00 plus hst. Council agrees to check to see if there are other programs available before making any decisions.
Financial Report <u>Motion 2024-030</u> Rumbolt/Wheeler	Be it resolved that Council agrees to pay invoice list # 1 as presented. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)

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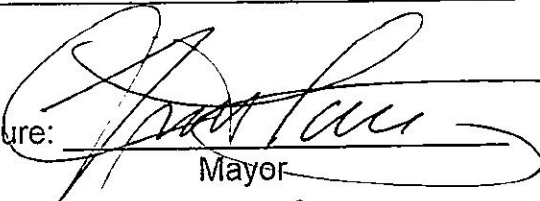
<p><u>Motion 2024-031</u> Reid/Wheeler</p> <p><u>Motion 2024-032</u> Rumbolt/Wheeler</p>	<p>Be it resolved that Council agrees to pay invoice list # 2 as presented. All in Favor. Carried. (Laing, Major, Reid, Wheeler) <i>Deputy Mayor Rumbolt did not vote due to conflict of interest.</i></p> <p>Be it resolved that Council agrees to accept the 2nd revised 2024 Municipal Budget as presented by Town Clerk Manager. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)</p> <p><u>Maintenance – Electric Sewer Snake</u> Snake was dropped off in Corner Brook at Rideout Tools Mayor will check with Maintenance Supervisor to see if it's able to be repaired.</p> <p><u>Fire Hall Extension</u> There was \$71,040.00 allocated for the Fire Hall Extension project. Council would like to move forward with obtaining quotes for materials to complete the extension and will put a call out for volunteers to help with the labour.</p> <p><u>Air BNB – Short Term Accommodations</u> All tourist accommodations operating in the Province of Newfoundland and Labrador MUST be registered with the Department of Tourism, Culture, Arts & Recreation by March 31st, 2024. Anyone in Town who are operating a short term rental and are not registered with the Town will be notified of the procedure they must follow to become compliant.</p>
<p><u>Motion 2024-033</u> Rumbolt/Reid</p>	<p>Be it resolved that Council approves the matched training application for the PMA regional meetings in Deer Lake on February 1st, 2024. All in Favor. Carried. (Laing, Rumbolt, Reid, Major, Wheeler)</p> <p><u>Maintenance Winter Gear – Garbage Collection</u> Quote received from Gros Morne Sales - \$552.00</p>
<p><u>Motion 2024-034</u> Wheeler/Rumbolt</p>	<p>Be it resolved that Council agrees to purchase winter safety gear for the Maintenance Staff. All in Favor. Carried. (Laing, Rumbolt, Reid, Major, Wheeler)</p> <p>Impeller Quote (Lift Station) Quote received from Western Pumps - \$2226.69</p>
<p><u>Motion 2024-035</u> Major/Wheeler</p>	<p>Be it resolved that Council agrees to purchase the Impeller from Western Pumps (\$2226.69) as required. All in Favor. Carried. (Laing, Rumbolt, Reid, Major, Wheeler)</p>

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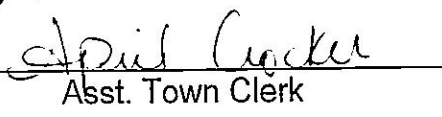
<p><u>Motion 2024-042</u> Reid/Rumbolt</p>	<p>75th Anniversary of Confederation- There is two different grants with funding up to a maximum of \$2500.00.</p> <p>Be It resolved that Council agrees to apply for The Community Celebrations and Events Grant for Municipalities to commemorate Newfoundland & Labrador joining Canada in 1949. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)</p> <p>NLHS Board of Trustees Board Meeting happening on February 22nd at Noon in Corner Brook at the new Hospital. Member of Council have been invited. Mayor Laing will attend.</p> <p>Regional Health Council – Are inviting members to sit on the board and represent area. Councillor Tucker sent a message advising he would be interested.</p> <p>Harbour Authority – AGM was held on February 12th, 2024. A board was established and they have a vacant seat available for a member of the Town Council. New board members consist of; president – Walter Reid, Vice president- Bernie Hiscock, Secretary/Treasurer – Rebecca Brushett, Directors - Michael Walsh, Paula Raymond, Glen Samms, John Payne</p>
<p><u>Motion 2024-043</u> Reid/Wheeler</p>	<p>Be it resolved that Council agrees to have a member of Council sit on the newly established Norris Point Harbour Authority board. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)</p>
<p>Applications/Proposals for Development</p> <p><u>Motion 2024-043</u> Reid/Wheeler</p>	<p><u>Crown Lands Application – 162304</u></p> <p>Be it resolved that Council approves in principle the Crown Lands Application # 162304 based on approvals from all other Government Departments. All in Favor. Carried. (Laing, Rumbolt, Major, Reid, Wheeler)</p>
<p>New Business</p>	<p><u>New Community non motorized Trail Ownership</u> Councillor Wheeler confirmed that the Trail is owned by the Town of Norris Point.</p> <p><u>New Fire Department Member</u> The Town would like to welcome new Fire Department member Matt Martin.</p>

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<p>Committee Reports</p> <p>Motion 2024-043 Rumbolt/Major</p>	<p>Fire Department – Respiratory Protection Program was reviewed previously but never adopted by Council. The Fire Department adopted the program at their regular meeting February 12th.</p> <p>Be it resolved that Council approves the Norris Point Fire Department Respiratory Protection Program as presented. All in Favor. Carried. <i>(Laing, Rumbolt, Major, Reid, Wheeler)</i></p>
<p>Round Table</p>	<p>Emergency Plan – Town Staff will be arranging a meeting with all parties who are included in the Town Emergency Plan on March 18th. Jeremy Keeping with Emergency Services will be in attendance.</p> <p>Town Clerk Manger has applied through Crown Lands for License to Occupy for the GMTRIP 7 Corners Project.</p> <p>Received the survey for the Jenniex Lane property where the new lift station will be installed.</p>
<p>Privileged Meeting</p>	<p>NIL</p>
<p>Scheduling of next meeting</p>	<p>February 27th, 2024</p>
<p>Adjournment</p> <p>Motion 2024-046 Major/Wheeler</p>	<p>Be it resolved that the meeting adjourn at 8:15pm. All in favor. Carried. <i>(Laing, Rumbolt, Major, Reid, Wheeler)</i></p>
<p>Councillor Notes:</p>	

Signature: 
 Mayor

Date: February 27/24

Signature: 
 Asst. Town Clerk

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