Council Meeting Place: Town Office

Date: December 13th, 2016 Time: 2:00 pm

Present	Mayor Joseph Reid Deputy Mayor Ian Stone Councillor Victor Major Councillor Eugene Bellows Councillor Reginald Mudge
	Councillor George Tucker
	Councillor Jocelyn Payne (arrived at 2:15pm)
	Town Clerk/Manager Jennifer Samms
	Ast. Town Clerk April Crocker
Public Meeting Called to order at 2:00pm	By: Mayor Joseph Reid
Financial Report	
Motion 2016 246	B 11
Motion 2016-246 Tucker/Stone	Be it resolved that Council agrees to pay the final invoice (\$10,136.10) from the Gas Tax Account to Marine Contracting for the paving project. All in Favor. Carried.
	Municipal Affairs have approved the application for the Town to use BAE- New Plan / SNC Lavalin as the engineering consultants for the Mercers Lane Water & Sewer Project.
	The tender will be ready to go out in the early spring for the Water line project from The Town Hall to the Government Wharf.
	Healthy Dance town hall rental fee - The Committee is wondering if the Town would continue to honor the Town Hall \$50.00 rental charge as this program belongs to the two Towns and is not for profit.
Motion 2016-247 Mudge/Major	Be it resolved that Council agrees to honor the \$50.00 Town hall rental fee for the Healthy Dance sessions in the new year. All in Favor. Carried.
Motion 2016-248 Major/Bellows	Be it resolved that Council approves the leave request for the Town Clerk/Manager for December 19-23rd, 2016. All in Favor. Carried.
	Financial report given by Jennifer Samms - Town Clerk/Manager (Copy given to Councillors)
Motion 2016-249 Mudge/Tucker	Be it resolved that approval be given to pay the invoices. All in Favor. Carried.

Council Meeting Place: Town Office

Date: December 13th, 2016

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Budget Meeting	Tax Structure The tax structure will remain the same with the exception of adding failure to obtain a permit.
	Councillor Payne Joined the Meeting @ 2:15pm.
Motion 2016-250 Tucker/Mudge	Be it resolved that Council accepts the Tax Structure for 2017 with addition. All in Favor. Carried.
	Town Clerk/Manager requested to speak about the caretaker position.
	Mayor Reid stepped away from meeting @ 2:17pm due to conflict of interest. Deputy Mayor Stone filled the Mayor's seat.
	The caretaker position was up for review. Several options were discussed on how to move forward for 2017.
Motion 2016-251 Mudge/Major	Be it resolved that Council agrees to pay the Caretaker \$130.00 per week based on 10 hours/weekly for a year effective January 1, 2017. All in Favor. Carried.
	Mayor Reid returned to the meeting @ 2:44pm
W.	The Town Clerk Manager & Asst. Town Clerk were asked to leave the meeting @ 2:34pm. They returned at 2:44pm.
Motion 2016-252 Major/Mudge	Be it resolved that Council agrees to give bonuses to Town employees. All in Favor. Carried.
Motion 2016-253 Bellows/Payne	Be it resolved that Council agrees to give a 2% increase in salary to the town employees. All in Favor. Carried.
	Town Clerk Manager presented the 2017 Budget
Motion 2016-254 Mudge/Tucker	Be it resolved that Council agrees to have remuneration remain at \$120.00 quarterly. All in Favor. Carried.
Motion 2016-255 Tucker/Major	Be it resolved that Council agrees to suspend the Animal control services for January, February and March months. All in Favor. Carried.
Motion 2016-256	Be it resolved that Council agrees to adopt the 2017 Budget as

Council Meeting Place: Town Office

Date: December 13th, 2016

Tucker/Bellows	presented with changes. All in Favor. Carried.
Adoption of Agenda	presented with changes. All in Favor. Carried.
Motion 2016-257 Tucker/Bellows	Be it resolved that the agenda be adopted, as presented. All in Favor. Carried.
Adoption of Minutes from Regular meeting November 22 nd , Special Meeting November 29 th & December 6th. 2016	No errors or omissions
Motion 2016-258 Tucker/Major	Be it resolved that the minutes from regular Council meeting November 22 nd , Special Meeting November 29 th & December 6th, 2016 be adopted as presented. All in Favor. Carried.
Correspondence	A concerned resident has been into the office several times regarding the clearing of land at 110 Main street. They expressed concerns that the land owners have not received permission nor have they submitted any development proposal to Council.
Motion 2016-259 Stone/Tucker	Be it resolved that Council agrees to send a letter to property owners of 110 Main Street requesting a proposal based on section # 25 of the Development Regulations before and further development takes place. All in Favor. Carried.
	49 Wild Cove Road - The property owner has applied through Crown lands for permission to occupy in order to repair existing shed. Unfortunately the approval process is taking too long. Owner is wondering if Council would be able to send a letter to see if they would speed up the process.
	Council agrees not to send a letter to Crown lands because they feel it is no longer a Crown lands issue instead it is waiting for approval higher up.
Applications for Development & Proposals	32 Harbourview Drive A building application was received for an extension on an existing home.
Motion 2016-260 Tucker/Bellows	Be it resolved that Council approves in principle the application from 32 Harbourview Drive to extend on to existing home based on inspection approval from the lands committee and Maintenance supervisor. All in Favor. Carried.
Committee Reports	Waste Disposal Local Waste Disposal Committee met on December 7 th , 2016 to discuss waste site closure.
Motion 2016-261 Tucker/Payne	Be it resolved that Council agrees to close local bulk waste site effective January 8 th - April 30 th based on recommendation from the

Council Meeting Place: Town Office

Date: December 13th, 2016

	local waste committee. All in favor. Carried.
Roundtable	Stone- Will the water line project interfere with the Tourist season?
	The project should be completed before the tourist season and all of the work will be on the side of the road.
Scheduling of next meeting	Next meeting will be scheduled for January 10 th , 2017
Adjournment <u>Motion 2016-262</u> Mudge	Be it resolved that the meeting adjourn at 4:52 All in favor. Carried.
Councillor Notes:	
Signature: Joseph Reid	Date: I, Mayor
Signature:Town Clerk A	